



**March 7, 2023**

Dear Kapahulu Center Members,

Thank you again for your understanding and cooperation as we continue to balance the operations of our Center with everyone's health and safety relative to COVID-19 in our community.

Please see below are our updated safety protocols, effective **Wed., March 8, 2023**, and shared in a question-and-answer format. Again, if the answer to your question is not addressed below, please check with the office. As a reminder, our class schedule and safety protocols are subject to change.

Again, thank you in advance for your support as we to do our best to ensure a safe and healthy environment for everyone!

With deep appreciation,

Kapahulu Center Site Council

(Ann Creen, Hope Cooper-Oliver, Edean Iwanaga, Jeani Kawamura, Rosemary Nishi, Barb Ota, Karen Takara, and Gertrude Ueoka)

1. Is COVID vaccination required? And if I'm fully vaccinated, do I still need to wear a mask and socially distance?

Yes, everyone attending in-person activities is required to be fully vaccinated against COVID. Participants will be asked to bring their CDC COVID vaccination cards with them only on their first visit. We will not keep a copy of your card.

Yes, everyone regardless of vaccination, is required to wear their face masks at all times.

Although social distancing is no longer required, it is still strongly recommended, and may vary by class.

2. Is the COVID booster required?

At this time, we are requiring participants to have at least 1 COVID booster. Participants will be asked to bring their CDC COVID vaccination cards with them upon their next visit if they haven't already been checked by the Center's office. We will not keep a copy of your card.

3. Will my temperature be taken?

No, we are no longer checking temperatures upon arrival. However, we ask for everyone's help to please stay home if you are not feeling well.

4. I don't have a fever, but if I don't feel well, can I still come to class?

No, even for vaccinated and boosted individuals, if you are feeling ill or have any cold like symptoms, we ask that you remain at home and monitor symptoms. A reminder that COVID-19 symptoms can include, but are not limited to: cough, sore throat, or shortness of breath, any new muscle aches, headaches, fatigue, reduced sense of smell, runny nose, nausea, vomiting, diarrhea or abdominal pain.

5. May I eat and/or drink on site?

No eating, nor sharing of food or drinks is permitted. Participants are allowed bring a reusable water bottle, but must maintain a 6ft distance away from others when taking off their mask to drink water.

6. When and which classes are available?

Our latest schedule is updated and shared in our monthly newsletter, and is also updated monthly on our website at [www.kapahulucenter.org/classes](http://www.kapahulucenter.org/classes). Please note that it is subject to change. Participants must also sign-up for each class, and have received confirmation from the office in advance. No walk-ins allowed.

7. May I arrive early for class?

Participants may only arrive up to 10 minutes before the start of class (no waiting permitted in the parking lot in the car). There will also be no socializing, gathering, or loitering allowed between or after classes.

Additionally, entry to the Center will only be allowed from the wheelchair accessible ramp entrance near the office (please also use the doorbell). The craft room and ballroom doors will remain closed and locked during activities, and will only be used for exit once classes are finished.

8. How will class fees be collected?

Upon arrival, a volunteer or staff member will assist with sign-in, and fee collection. As a reminder, each class is \$7/class for non-members, and \$2/class for members. Please check with the office ahead of time to ensure your membership is current (\$50/year).

9. How do I join a new class/activity?

Please check with the office for availability, and sign-up in advance (no walk-ins).

10. Will someone be cleaning the rooms?

Yes, each class or activity is responsible for having volunteers from their group to clean the room after each use. The office will provide a “cleaning kit” with some instructions.

11. How do I visit the office?

As a reminder, all visitors must schedule an appointment prior to stopping by the Center. Please call the office at 808-737-1748, or email [information@kapahulucenter.org](mailto:information@kapahulucenter.org) to schedule a time to stop by.

**12. I will be travelling. Are there any guidelines for my return?**

Anyone travelling OUT OF STATE needs to notify the office. **Upon return, they will refrain from visiting the Center for 3 days after their arrival date, and monitor symptoms, regardless of vaccination or a negative COVID test.** This protocol does not apply to interisland travel. For everyone’s health and safety, please continue to be transparent with the office.

13. What if I am notified of close contact with a COVID positive individual?

Again, please continue to be transparent with us. Even if you are fully vaccinated and boosted, please notify the office as soon as possible if you knowingly come into contact with a COVID positive individual, and kindly refrain from visiting the Center for 10 days before returning. We need everyone’s cooperation to keep each other healthy and safe!